



December 2017

## Invitation for Participation in the EU-Maintenance Manager Award 2018

With the competition

### **EU - Maintenance Manager Award**

(National Society) would like to bring the maintenance profession to the attention of a wider audience.

Therefore we invite Professionals working in Maintenance (Maintenance Managers, Supervisors and Engineers) to participate in the 2018 Competition for the (Country) Maintenance Manager of the Year. The competition is also open for maintenance professionals in the supporting maintenance service industry.

Interested people are invited to write a report about their maintenance / service organization, on how maintenance is organized, which kind of technologies and methods are employed, what has been achieved over the last years and what are the goals for the coming year(s).

We kindly ask interested people, working within maintenance & Facility Management, and interested in the 2018 competition to submit their report before 31, May 2018.

The rules and the scope are described in the attached documents.

We are looking forward receiving your report.

Sincerely yours

President of (National Society)

*“To help create  
a network for  
young  
maintenance  
professionals and  
to assist them in  
the start and  
early  
development of  
their careers”*



## Scope of Work

Please describe how maintenance is organised within your company. How did you and your fellow co-workers implement concepts, methods and technologies in order to reach company goals. Keywords should identify priorities that should be considered in the report:

1. Strategic direction of the maintenance department;  
Overall strategy, goals, organization, processes
2. Knowledge Management;  
Training, knowledge dissemination, skills, abilities
3. Controlling;  
Budgeting, planning, KPI's, Reporting
4. Planning & Scheduling;  
Job preparation, Priorities, Failure Analysis, Documentation,
5. Methods;  
Maintenance strategies, Concepts, Technologies
6. Health –Safety and Environment.  
Risk management, HSE critical equipment, HSE records.

The report should include about 5 to 7 pages A4 size.

Please submit the report together with a CV with the most important stages of your career.

For the assessment the maturity method in five levels (0% - 100% in steps of 20%, Not present / partially present / present / describe and implemented / active living).

The report/Work will be judged / checked in detail to the following contents:

1. Of general interest
2. Novelty, technical innovation
3. Competence(s)
4. Occupational Safety and Health, Environmental
5. Energy & Sustainability
6. Results achieved (compared with the initial situation)

The best five participants will be invited to present their work in greater details and to discuss the report with the jury.

The Award ceremony will take place during the Maintenance Trade Show in: Antwerp

Information is available via: [www.yyyy.org](http://www.yyyy.org) or the National Maintenance Society

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