

Checklist – Implementing Best Value Procurement

Determine if the project is a good candidate for Best Value Procurement by answering the following questions:

Are the agency’s experience level, staffing, funding and project performance evaluation metrics adequate?		
Yes	No	
		Internal and external resistance to shifting from low-bid award to Best Value Procurement is minimal.
		Experienced personnel are available to participate on evaluation teams.
		Consultants are available to fill agency personnel gaps in specialized areas.
		Agency employees and/or consultants retained by the agencies have received appropriate training in the application of Best Value Procurement.

Is the industry’s experience level adequate?		
Yes	No	
		Contractors have experience responding to qualifications-based procurements.
		Contractors can meet the bonding and insurance requirements for the procurement.
		Any relationships between contractors, designers, testing agencies, material suppliers, and/or other relevant parties that are necessary to complete the project are currently in place, or can be readily achieved.

Will there be measurable benefits and value added to the project through Best Value Procurement?		
Yes	No	
		Qualification Benefits
		Performance of the project requires specialized certifications, licensures or training for successful completion.
		The project will significantly benefit from the dedication of key individuals with specific types or levels of experience.
		The project will significantly benefit from the skills that the Contractor has developed performing similar work on previous projects.
		Quality Enhancement Benefits
		Higher quality materials are favored.
		Higher quality construction is required.
		Higher quality management capabilities are necessary.

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Will there be measureable benefits and value added to the project through Best Value Procurement?		
Yes	No	
		Performance of the project requires specialized equipment or materials to meet schedule or quality goals.
		Cost Savings Benefits
		Life-cycle costs can be lowered by higher levels of experience or qualifications.
		First cost can be lowered through contractor innovation.
		Cost growth including change orders and overruns can be reduced by higher levels of experience or qualifications.
		Schedule Savings Benefits
		Competition will encourage shorter schedule.
		Shorter schedule will require innovative procedures and processes.
		Limits are necessary on duration of schedule.

It is ultimately a project management decision to determine whether best value procurement will bring enough benefit to the project to offset the additional proposal efforts required of both the agency and the contractors, compared to traditional low-bid procurement.

Project managers must contact the MnDOT Office of Construction and Innovative Contracting (OCIC) if they are considering using best value. Contact should be made at or prior to an approved 30- to 50-percent design to allow time to implement a Best Value Procurement.

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